

Scanning your artwork

All ASBA Exhibits require the following:

“All entered images must be digital, 360 dpi, images 8” high, full color, .jpg file format. Label CDs or DVDs with your name, and the title of each image on the label. Individual file names for each image on your disk should include title, size (wxh) and medium. CD/DVDs will not be returned. Titles must include genus and species if known.”

Here is how to do it:

1. take your artwork to a business that can scan it. For ASBA purposes you will need a high quality scan (Cruse Scan), done at Digigraphics or Albinson's. For GRC purposes you can also take it to Kinko's or scan it on your own scanner. At any of these places, ask for the following:

-a full color scan at 360 dpi

-if larger than 8” high, the image should be reduced to 8” high

-the file should be in .jpg format

-the name of the file should be for example: Beta vulgaris 14x8 watercolor.jpg

2. on the label of the CD or DVD write your name and the title of each image that you're entering.

3. put the CD or DVD in a protective case and that's it.